

November 2021

2022 Parent Payment Arrangements for Year 5

Lancefield Primary School is looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions schedule for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank you for your support, either financial or volunteering of time. This has made a huge difference to our school and the programs we can offer.

The environment and resources that we enjoy at Lancefield Primary School represent the contributions made by our parent and carers. Parent/Carers voluntary contributions make significant difference to the quality of our programs. This financial support ensures that we can continue to provide the excellent range of facilities and resources for your children. For example in 2021 allowed us to:

- Provide high quality programs and specific subject materials and equipment for: English, Mathematics, Science, Art, Music, Topics, Auslan and P.E.;
- Maintain sufficient class sets of books for students to develop their reading skills including phonics program
- Provide learning online subscriptions as well as Compass, SeeSaw and Oliver library system;
- Arrange for individual student supplies and class bulk supplies;
- Develop our Wellbeing School Wide Positive Behaviour approaches including the introduction of Kimochis;
- Initiate a well resourced and engaging Play Based Learning Program
- Maintain our high quality, bespoke SAKG Prep-6 program.

Please find attached Lancefield Primary School's voluntary financial contributions schedule for 2022, which includes an overview of what your contributions will help us to provide. Individual book packs provided to students in 2022. Book Packs will be available for collection at our LPS Information/Hub day – Thursday 27th January. (See attached flyer.) Please note due to new coding and processes with the school's finance system it would be appreciated if all payments could be made on the Hub Day (27th January, 2022) or after.

Department of Education guidelines now mandate that schools are **UNABLE** to provide parents with a statement of fees. With this in mind, parents are asked to please review the recommended financial contributions schedule below for an indication of contributions for your child/ren.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Jo Emond
Principal

Tanya Wells
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum			Amount
Stationery Packs – available for collection/payment at LPS Information Hub Day on 27th January, 2022			\$85.00
<i>Description</i>	<i>Quantity</i>	<i>Unit</i>	
48 Page 10mm Graph Book A4	4	Each	
Writing Book 64 Page 14mm Dotted Thirds	2	Each	
A4 64 page 8mm Ruled Exercise Book	7	Each	
Bostik Glue Stick 35gm	2	Each	
Assorted Artline 579 Whiteboard Marker 2 – 5mm Chisel Wallet 6	1	WLT6	
Celco Maxi Eraser Large PVC & Latex free	2	Each	
Blue Cristal Pen	2	Each	
Red Cristal Pen	2	PK20	
Whiteboard 400 X300 Budget no edging	1	Each	
2 Hole Wave Sharpener Faber Castell	1	Each	
Ultrasoft Facial Tissues 2Ply 100 sheet	1	BX200	
Faber Castell HB 1111 Lead Pencils	12	Each	
Blue Fc Slimpick Document Wallet Manilla	2	Each	
B4 Mesh Case	1	Each	
170mm black Handle Scissors	1	Each	
64 Page Bond Mega Scrapbook 330 X 240mm	3	Each	
Best Buddies Mini Scrap Book 64page Board Cover 165 X 245	1	Each	
Sharpie black fineliner 0.8mm	2	Each	
Sticky notes 76 X 46mm PK100	1	Each	
Ruler	1	Each	
Collins A5 Spiral Student Diary	1	Each	
Crayola 12 Full Size Coloured Pencils 333.3mm Leads	1	PK12	
Faber Castell Grip Markers	1	PK10	
Book Box			\$5.00
Consumable materials including art & craft supplies, published student work and science consumables			\$30.00
Kitchen/Garden Program – cooking ingredients, kitchen supplies. Garden supplies and materials.			\$50.00
Online Subscriptions <div> <div>SeeSaw</div> <div>Oliver Library System</div> </div> <div> <div>Essential Assessments</div> <div>Hapara Dashboard</div> </div>			\$40.00
ICT Devices – provision of devices for shared classroom sets			\$10.00
Student Wellbeing Programs			\$10.00
Other Contributions - for non-curriculum items and activities			Amount
You are welcome to donate a voluntary contribution which will be used by School Council to provide additional materials and services to enhance our current programs. Eg. ICT, cooking and gardening equipment and sports equipment. (These are non-tax deductible).			\$10/\$20/\$50 or nominate an amount of your choice.
Tax deductible contributions			
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.			\$
Total Amount			\$

Lancefield Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. It is an expectation that your child/ren will attend. No payment is required for these items or activities at this time – permission forms and payment requests will be sent out to families throughout 2022.

Extra-Curricular Items and Activities	Est Amount
<i>Aqua Aware Program (Year 4 -6 6th – 10th June, 2022)</i>	\$80.00
<i>Grade 5/6 Camp to the City 12th – 14th October, 2022</i>	\$300.00
<i>Incursions and excursions as scheduled throughout 2022. The cost of these activities will be advised throughout the year.</i>	<i>\$80.00 to be confirmed.</i>
Total Extra-curricular Items and Activities	

Your details:		
Student's name:	2022 Year level	\$
Curriculum Contributions		\$
Other Contributions		\$
Extra Curricular Items and Activities		\$
TOTAL		\$

Financial Support for Families

Lancefield Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State School Relief
- Payment Plan – Should you wish to pay any of the above items via a payment plan please contact the Admin staff

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Sharon Gilbert (Business Manager) or Sharon Healy (Admin Assistant)

Ph: 0354 292 307

Email: lancefield.ps@education.vic.gov.au



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P: (03) 5429 2307
E: lancefield.ps@education.vic.gov.au
W: www.lancefieldps.vic.edu.au

Payment methods:

Cash – Over the counter at reception.

EFTPOS/Credit Card – Over the counter at reception or by phone.

BPAY - individual reference for each family.

Direct Credit via EFT – BSB: 633 - 000 Account No: 121192991

Compass – Payments can be made online through Compass in full or by a payment plan.

Payment Plan – Should you wish to pay any of the above items via a payment plan or instalments please contact the Admin staff.

Please note due to new coding and processes with the school's finance system it would be appreciated if all payments could be made on the Hub Day (27th January, 2022) or after.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.



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"At Lancefield Primary School we are committed to child safety. We want children to be safe, happy and empowered. We support and respect all children as well as our staff and volunteers. The Child Safe Standards apply to all school staff, volunteers and contractors, visitors to the school and student's family members. We know that keeping all children safe is our collective responsibility."